

**Who is Eligible for
NCHEMS
Membership Program
and How It Works**

All institutions, state agencies of higher education, and systems offices are eligible for NCHEMS membership. Each campus in a system must join in order to realize the membership benefits.

The key to the NCHEMS network is your own liaison officer. Each member organization appoints an individual who coordinates communication with NCHEMS. This individual can also serve as the hub of your own internal network of department chairs, deans, administrators, and executives.

Because the NCHEMS Membership Program provides benefits not just for one individual but for your entire organization, your liaison officer can ensure that full use is made of discounts on NCHEMS publications, products, and services. The liaison officer is also a vital link in communicating your institution's needs and interests to NCHEMS. The Center, of course, serves the entire higher education community and all are invited to participate in its programs and receive its newsletter. The activities of the liaison officer in a member institution contribute to this existing network by strengthening lines of communication and ensuring systematic distribution of the Center's latest publications, tools, and services.

NCHEMS Membership Benefits

Membership provides your institution with access to NCHEMS products and services at a considerable savings:

- a 10 percent discount on all publications, including questionnaires and analysis services for the Student Outcomes Information Services (SOIS), the Comprehensive Alumni Assessment Survey (CAAS), and the Institutional Performance Survey (IPS) service.
- a 20 percent discount on all standard non-customized Information Services reports.
- a 10 percent discount on the *Data Definitions for Higher Education* compact disk reference volume.

NCHEMS Membership Form

Name of Organization as you wish it to be listed on the NCHEMS Membership Roster: _____

Your Liaison Officer to NCHEMS:

Name _____

Position _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Membership Fee: \$300
(one-year membership from date of enrollment)

I wish to subscribe to the NCHEMS Membership Program. A check or purchase order is enclosed for our annual membership fee. The individual designated as the NCHEMS Liaison Officer will represent our organization with respect to the NCHEMS Membership Program.

Date _____ Signature _____
(Authorized Official)

Return to: NCHEMS President's Office
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Federal ID # 74-1894594